

DACS Self-Billing Agreement 2024 This is an agreement to a self-billing procedure between: Customer name Design and Artists Copyright Society (DACS) VAT number GB 397 1521 32 And Supplier name **VAT number** DACS (the Customer) agrees: 1. To issue self-billed invoices for all supplies made to them by the self-billee (the Supplier) until 31 December 2024. 2. To complete self-billed invoices showing the supplier's name, address and VAT. registration number together with all other details which constitute a full VAT invoice 3. To make a new self-billing agreement in the event that our VAT registration number changes 4. To inform the Supplier if the issue of self-billed invoices will be outsourced to a third-Party You (the Supplier) agree: 1. To accept invoices raised by the self-biller on your behalf until 31 December 2024 2. Not to raise sales invoices for the transactions covered by this agreement 3. To notify the Customer immediately if you: • Change your VAT registration number • Cease to be VAT registered; or • Sell your business, part of your business to which this agreement relates Signed by Munn On behalf of Design and Artists Copyright Society Date (DACS) 30/11/2023 Signed by On behalf of Date